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# Ed.D. Resident Student Services

## *Doctoral and Licensing Program in Educational Administration*

### Housing

Housing for Ed.D. students will be in the Heritage Hall Suites. Each unit is air conditioned and has three bedrooms, one living room, and split bathroom features. Each unit will be gender specific. There is a full kitchen and lounge on the first and third floors.

### Check in

Please check in at the Conference Office on the first floor of the Community Life Center (CLC) building to receive your keys and housing information. The office is open from 8 a.m. to 10 p.m., Monday–Friday, and some weekend hours.

If you arrive after hours, stop at the security checkpoint when you arrive on campus to receive your housing key. Be sure to let us know your arrival time as soon as possible.

### Cost

Cost for housing at Bethel is \$21 per night, per person. Bethel Business Office will bill your student account for all nights whether you are here on weekends or not.

There is a one-time \$10 fee for towels and bedding which includes two sheets, two towels, wash cloth, pillow case, and mattress cover.

### Transportation

We are willing to assist you in arranging for transportation from the airport if you call Dawn Paulson at 651.635.8081. We will need to know your time of arrival and flight numbers as soon as possible.

#### ***Airport Shuttle***

To get from the airport to Bethel in a shared ride van, call Super Shuttle at 612.827.7777 or visit their web site at [www.supershuttle.com](http://www.supershuttle.com). The quoted one-way rate to get to Bethel is \$25 plus gratuity for the first passenger, and \$9 for each additional passenger.

To get from the airport to Bethel in a Lincoln Towncar, call Premier Transportation at 612.331.7433. The quoted one-way rate is \$57.20 (airport to campus) and \$67.20 (campus to airport), which includes gratuity. Upon making your reservation, use account number BETHEL. This rate is per vehicle, not per person.

*Reservations need to be made at least 24 hours in advance for both companies.*

### ***Directions to Campus***

**From the North:** Take I-694 east, exit right at Snelling Avenue turnoff, and proceed to campus entrance on the right, one-quarter mile south. (Note: Highway 10 connects with I-694.) This is a daytime entrance; at all other times use the Old Snelling entrance (see From the West).

**From the West:** Take I-35W to County Road E2 exit. Go east to Old Snelling Avenue, turn right, and take first left onto campus; or take I-694 to Snelling Avenue turnoff (see From the North).

**From the East:** Take I-694 west to Snelling Avenue (Highway 51) exit, turn right, then make immediate left U-turn onto Snelling Avenue. Campus entrance is on the right, one-quarter mile south. This is a daytime entrance; at all other times use the Old Snelling entrance (see From the West).

**From the South:** Take Snelling Avenue north and exit at County Road E. Turn left, proceed to Old Snelling Avenue, and turn right. Campus entrance is on the right.

**From Downtown St. Paul:** Take I-35E north to I-694 west (see From the East).

**From Downtown Minneapolis:** Take I-35W north to County Road E2 exit (see From the West).

*Campus map and Twin City map are on pages 2 and 3.*

### Meals

A continental breakfast will be served beginning at 7:30 a.m. at your classroom site (Red Fox campus) each day, Monday – Friday.

#### ***Monson Dining Center at Bethel University***

If there are conferences going on at Bethel, meals will be available in the Monson Dining Center. Hours and prices may vary, so you will need to check the Summer Conference Calendar. The Monson Dining Center is an all-you-can-eat buffet, but all food must be consumed there.

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**BETHEL  
UNIVERSITY**

### **Other Meal Options on Campus**

3900 Grill is a limited-service deli/grill. Royal Grounds also serves sandwiches, pastries, bars, and cookies. Also, there are many fast food and full-service restaurants in the surrounding area.

### **Library**

For more information, see [library.bethel.edu/](http://library.bethel.edu/)

#### **Library Hours**

- Monday–Thursday ■ 10 a.m.–8 p.m.
- Friday ■ 10 a.m.–4 p.m.
- Saturday ■ 10 a.m.–1 p.m.
- Sunday ■ Closed

### **Computers**

#### **Computer Accounts**

You will be provided with a computer account for library privileges and internet access.

#### **Main Computer Lab**

The main computer lab is located in CC120. Summer hours are 8:30 a.m.–5 p.m., Monday – Friday. The lab provides:

- 28 Macintosh and 31 Windows computers for student, faculty and staff use
- Access to the internet
- Several laser printers and one color laser printer
- A flatbed scanner for scanning graphics and text

#### **Library Computer Lab**

The Bethel University Library computer lab is located on the main floor of the university library near the Reference Desk. It offers:

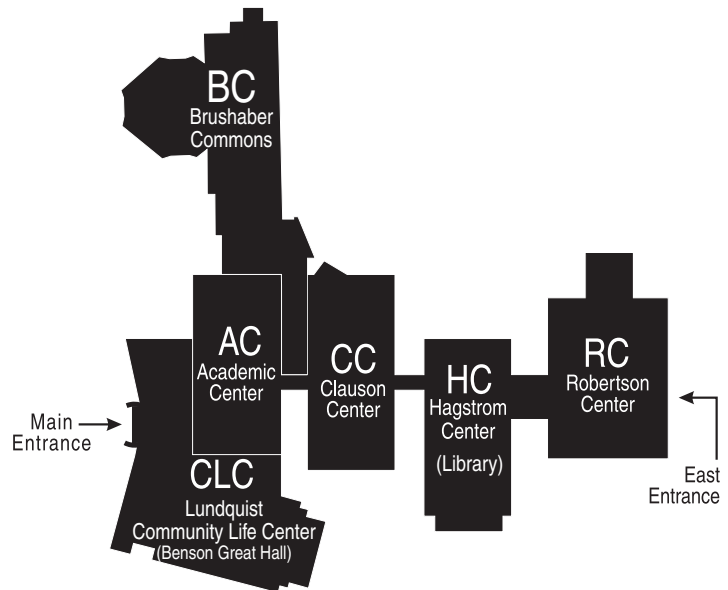
- Macintosh and Windows systems for general student use
- Access to the internet
- Laser printer

### **Laundry**

Laundry machines are available in the Heritage Hall. The charge for washing and drying is \$0.75 each. They must be operated with laundry cards, which are available at the Summer Conference Office (CLC109) for a deposit of \$5. Card activation machines are located on the 2nd floor of the HC building near the vending machines. These machines will accept \$1, \$5, \$10, or \$20 bills, but will not give change. Keep in mind that when returning the card for retrieval of deposit, refunds will not be given for unused monies on the card.

You are reminded that alcoholic beverages, illegal drugs, and smoking are not permitted anywhere on campus.

### **Campus Area Map**



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## Twin City Area Map

